



Rickmansworth Golf Club
Moor Lane, Rickmansworth, Herts. WD3 1QL



Privacy Policy

This privacy policy sets out how Rickmansworth Golf Club (RGC) uses and protects any information that you give RGC when you use this website or by e-mail, post or text.

We are committed in ensuring that your privacy is protected. You can be assured that any information you provide by which you can be identified when communicated via email, post or text or when using the RGC website will only be used in accordance with this privacy statement.

We document what personal data we hold and endeavour to keep our records up to date.

We will make every effort to inform you about our privacy policies. Records will be designed, used and stored so as to assure privacy. We will adhere to legislative controls over records, such as the Data Protection Act (DPA) and General Data Protection Regulation (GDPR).

Lawful collection of data - what we collect:

- Name
- Physical Address
- Contact information including email address and telephone numbers
- Date of Birth
- Gender
- Golf Handicap

What we do with the information we gather:

We require this information for the following reasons:

- Internal record keeping.
- To send reminders for subscription renewal and notice of Annual and any Extraordinary General Meetings
- To periodically deliver club news, changes, and information about events and offers to the email address which you have provided, for this we would like members to continue to agree to "opt in"
- To publish a members' contact list to enable arranging teams for club matches and agree dates for knock-out competitions.
- From time to time, to send surveys.
- Collated, aggregated data is returned to the Herts. Golf Union for affiliation fees

We may contact you by email, phone or mail.

Members agree to opt in when becoming a member but have the right to unsubscribe at any time. If you unsubscribe, you will remain a club member but will no longer receive any further club news or information.

Members' information will only be used internally and never shared with third parties, with the following exceptions: - where legally required, where required by the Herts. and English Golf Unions and handicap, name and gender data held on CONGU's database.

Individual Rights

We adhere to the new rights for individuals as introduced by the GDPR in addition to modifications made to current individual rights as covered in the DPA.

You may request details of personal information, which we hold about you under the GDPR.

If you would like a copy of the information held on you please write to Hon. Secretary, Rickmansworth Golf Club or e-mail to golf@rickmansworthgolfclub.co.uk.

Security

We are committed to ensuring that your information is secure. All member information is stored off site on an encrypted cloud storage platform. Any information that may exist on internal and external systems is protected by passwords and a firewall. All physical data is kept securely in the possession of the Hon. Treasurer and Hon. Secretary.

Links to other websites

Our website contains links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information, which you provide whilst visiting such sites and such sites are not governed by this privacy statement.

You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- Whenever you are asked to fill in a form, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes
- If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or e-mailing us at golf@rickmansworthgolfclub.co.uk.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you golf related promotional information about third parties, which we think you may find interesting.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.

Every effort is made to secure private data across all areas in which data is stored, in the unlikely event of a data breach, this will be reported to members and affected parties within 72 days.

We review our current privacy notices and may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes.

This policy is effective from June 2019.